

# **Tender Document**



**Name of work :- “Annual Maintenance Contract for Submersible pump installed in Tube wells with various buildings for (one year) at the University of Kota.”**

**Ref:- NIB NO:- 36/2025-26**

## **Bid Submitted by**

**Name:- -----**

**Address:- -----**

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**Contact No. :- -----**

**Email ID:- -----**

## **Instructions to bidder:- (These shall be read carefully before submitting the bid)**

1. The bid documents, terms and conditions may be seen and downloaded from the web site [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in), or [www.uok.ac.in](http://www.uok.ac.in), or may be obtained from office of the REGISTRAR UNIVERSITY OF KOTA , KOTA **MBS Marg, Near Kabir Circle, Kota.** during period (dates) and working hours mentioned in NIB.
2. The Interested bidders may submit their bids in two envelope system.
  - (a)First envelope subscribed as “TECHNICAL BID ENVELOPE” containing two separate original Demand Drafts drawn in favour of “Registrar, University of Kota, Kota” payable at Kota, one Demand Draft towards the cost of Tender Fee (non-refundable) and other Demand Draft of Earnest money/Bid Security(Refundable) shall be in favour of Registrar, University of Kota, Kota, along with all supporting documents fulfilling the Minimum eligibility criteria as stipulated under. **Required demand drafts shall be made from the account of the firm /proprietor of firm who is bidding for this work.**
  - (b) Second Envelope shall contain financial bid only. This Envelope shall be subscribed as “FINANCIAL BID ENVELOPE”& shall be properly sealed .
  - (c) **BOTH THE ENVELOPE SHALL BE PUT IN ONE ENVELOPE.**
3. The BID in two separate sealed envelopes, one containing technical bid documents & other containing financial bid only must reach physically in tender box placed in the office of Procurement Entity i.e REGISTRAR University of Kota, Kota, **MBS Marg, Near Kabir Circle, Kota.** on or before last date and time as mentioned in NIB failing which bids shall not be considered.
4. The technical Bids will be opened on the specified date and time before committee in the presence of bidder or their authorized representative who wish to be present. Financial bids of only those bidder will be opened who are declared responsive by the committee after evaluation of technical bid.
5. In the event of the specified dates being a holiday, the activities assigned on that date may be carried out on next working day on the same time.
6. University of Kota may reject NIB at any stage of tender process without assigning any reason therefore.
7. Bids received after the prescribed time and date will not be considered.
8. The bidders shall have to submit GSTN Registration number without which the bids will not be considered.
9. Validity: - 90 days from the opening of Technical bid.
10. In case of any query, may be contact at 0744-2472934 or e-mail ID:- [Registrar@uok.ac.in](mailto:Registrar@uok.ac.in)

### **11. MINIMUM ELIGIBILITY CRITERIA-----**

The bids of those bidders shall only be considered as responsive who have submitted following documents in technical bid envelope -----

1. **The bidders shall have to submit copy of GSTN Registration certificate and number in technical bid envelope (without which the bids will not be considered.)**
2. **The bidders shall have to submit copy of PAN CARD and number in technical bid envelope (without which the bids will not be considered.)**
3. **The bidders shall have to submit two separate original Demand Drafts drawn in favour of “Registrar, University of Kota, Kota” payable at Kota, one Demand Draft of Rs 500.00, towards the cost of Tender Fee (non-refundable) and other Demand Draft of Rs. 8300.00 towards Earnest money/Bid Security (Refundable) drawn in favour of Registrar, University of Kota, Kota in technical bid envelope (without which the bids will not be considered.)**

4. निविदादाता द्वारा पिछले दो वित्तीय वर्षों में से निविदा जमा करने की अंतिम तिथि तक, राजकीय उपक्रमों/राजकीय विभागों/राजकीयविश्वविद्यालयों/स्थानीय निकायों/ राजकीय संस्थानों में वार्षिक दर अनुबंध के अन्तर्गत समान प्रकृति का न्यूनतम् एक कार्य करने का अनुभव होना आवश्यक है। जिसके प्रमाण स्वरूप निविदादाता को कार्यादेश एवं अनुभव प्रमाण पत्र संलग्न करना होगा।
5. **Annexure A to E & special terms and conditions of tender documents shall be signed on each page by the bidder and put in technical bid envelope.**

First Technical bid envelope will be opened by the committee and bidders fulfilling above requirements shall only be considered as responsive by the university committee. Decision of university committee will be final &binding to all bidders.

Financial bid envelope of only those bidders will be opened who are declared responsive by the university committee

**12. Documents to be put in “Technical bid envelope” by the bidder-----**

1. copy of GSTN Registration certificate and number
2. copy Income Tax PAN CARD and number
3. Two separate original Demand Drafts drawn in favour of “Registrar, University of Kota, Kota” payable at Kota, one Demand **Draft of Rs. 500.00** towards the cost of Tender Fee (non-refundable) and other Demand Draft of **Rs. 8300.00** towards Earnest money/Bid Security(Refundable) drawn in favour of Registrar, University of Kota, Kota
4. निविदादाता द्वारा पिछले दो वित्तीय वर्षों में से निविदा जमा करने की अंतिम तिथि तक, राजकीय उपक्रमों/राजकीय विभागों/राजकीयविश्वविद्यालयों/स्थानीय निकायों/ राजकीय संस्थानों में वार्षिक दर अनुबंध के अन्तर्गत समान प्रकृति का न्यूनतम् एक कार्य करने का अनुभव होना आवश्यक है। जिसके प्रमाण स्वरूप निविदादाता को कार्यादेश एवं अनुभव प्रमाण पत्र संलग्न करना होगा।
5. Annexure A to E & special terms and conditions of tender documents shall be signed by the bidder and put in technical bid envelope.

**13. Documents to be put in “Financial bid envelope” by the bidder-----**

**Financial offer only properly signed with seal in the same format as specified in the bid document as BOQ/H-SCHEDULE. Financial offer shall be including GST &All other taxes levied by the Govt. time to time.**

14. Bidder has to follow all covid-19 related guidelines issued by the GOVT. or university time to time at his own cost.
15. Bids comprising technical bid envelope & financial bid envelope shall be submitted in tender box put in the office of the procuring entity office before last date & time mentioned in NIB. Bids by post will not be accepted.
16. Multiple bids from one bidder are not allowed.
17. **Scope of Work:** The scope of the work under this contract covers “**Day to Day Repair &Maintenance of Submersible pumps of various capacity, starter, ropes, discharge pipes except submersible cables installed in Tube wells & under ground water tanks with various buildings for one year at the University of Kota & execution of items as stipulated in BOQ .Entire such source of water supply system of the university campus will be handed over to the contractor “on as is where is basis(whether fixtures/systems are in working condition or not)” and contractor has to repair & maintain whole system &fixtures in working condition all time during the year. If replacement of fixtures (as mentioned in BOQ), accessories is required then it shall be replaced with material of same specification as originally fixed except submersible cables. No payment for such replacement shall be made by the university except otherwise mentioned in BOQ item.**



# University of Kota, Kota

MBS Marg, Near Kabir Circle, Kota.



Ph No.- Ph No.-0744-2472934 e-mail ID:- Registrar@uok.ac.in

## **DOCUMENTS TO BE ATTACHED IN TECHNICAL BID ENVELOPE**

**Ref:- NIB NO:- 36/2025-26**

	Bid for (Name of work for which the tender is submitted.)	<b>“Annual Maintenance Contract for Submersible pump installed in Tube wells with various buildings for (one year) at the University of Kota.”</b>
	NIB Dispatch No & Date.	No. 10923 date : 18 /02/2026
	Address of Procurement Entity.	Registrar, University of Kota, Kota Contact No 07442472934 Email Id :- Registrar@uok.ac.in
	PAN Card No. ( Copy shall be enclosed).	
	GST registration no. ( Copy shall be enclosed).	
	The tender fee amounting to Rs.500/- has been deposited vide Demand Draft in favour of Registrar, University of Kota.	Demand Draft Number..... Bank ..... Dated.....
	The Bid Security amounting to Rs. 8300.00- has been deposited vide Demand in favour of Registrar, University of Kota.	Demand Draft Number..... Bank ..... Dated.....
	निविदादाता द्वारा पिछले दो वित्तीय वर्षों में से निविदा जमा करने की अंतिम तिथि तक, राजकीय उपकरणों/राजकीय विभागों/राजकीय विश्वविद्यालयों/स्थानीय निकायों/ राजकीय संस्थानों में वार्षिक दर अनुबंध के अन्तर्गत समान प्रकृति का न्यूनतम् एक कार्य करने का अनुभव होना आवश्यक है। जिसके प्रमाण स्वरूप निविदादाता को कार्यादेश एवं अनुभव प्रमाण पत्र संलग्न करना होगा।	
	Annexure A, B, C , D, E and SPECIAL CONDITIONS duly signed on each page shall be enclosed.	

Enclosures :-

- (i) Copy of Photo ID Proof, PAN Card, GST registration Copy,**
- (ii) Photo copy of Work Experience Certificates.**
- (iii) Annexure A, B, C , D, E and SPECIAL CONDITIONS duly signed on each page**
- (iv) Bid Security/Earnest money, Tender Fee, Processing Fee as above.**

Signature of the bidder with Seal & Mob. No.

**Special Terms & Conditions**

1. **Scope of Work:** The scope of the work under this contract covers “**Day to Day Repair & Maintenance of Submersible Pumps** of various capacity, starter, ropes, discharge pipes except submersible cables installed in Tube wells and under ground water tanks with various buildings for one year at the University of Kota & execution of items as stipulated in BOQ. **Entire such source of water supply system of the university campus will be handed over to the contractor “on as is where is basis (whether fixtures/systems are in working condition or not)” and contractor has to repair & maintain whole system & fixtures in working condition all time during the year.** If replacement of fixtures (as mentioned in BOQ), accessories is required then it shall be replaced with material of same specification as originally fixed except submersible cables. **No payment for such replacement shall be made by the university except otherwise mentioned in BOQ item.**
2. Conditional tender will not be accepted.
3. The R.T.P.P. rule 2013 shall govern the Contract
4. The Rates shall be valid for whole contract period i.e. for one year.
5. The rates quoted by the contractor shall be including GST and all other taxes levied by the govt. time to time.
6. The given quantities are tentative & may vary. Payment shall be made on actual quantity of work executed on approved rates as per requirement during the year and there is no guarantee for minimum Qty of any item to be executed as it is annual rate contract only. However quantities of BOQ items shall not exceed.
7. If machinery repairing works required at contractor’s workshop, arrangement regarding loading; unloading & transportation should be done by contractor at his own cost.
8. All other Terms & Conditions are as per G.F. & A.R., & Rajasthan Transparency in public procurement Rules. 2013.
9. **The bidder must visit the site and assess/ survey the condition of works to be executed at various locations in the University campus, Rates shall be quoted accordingly. All T&P and other Misc. Items as directed shall be arranged by the bidder at his own cost, rates quoted shall be inclusive of all Charges/ taxes (if any) bidder has to comply all labour rules. Work is to be executed at all height with all leads no extra payment will be made on this account. In case of any mishappening at site, the contractor/agency shall be sole responsible for any sort of compensations.**
10. **Successful bidder will have to execute agreement on non judicial stamp paper of amounting to RS.1000.00 if work order amount is upto Rs.50.00 lakhs and if work order amount exceeds Rs. 50.00 lakhs then have to execute agreement on non judicial stamp paper of amounting to 0.15 % of work order amount.**
11. **Security deposit will be deducted @ 10% from Contractor running bills and will be refund after six months from actual date of Completion of work. The security deposit shall bear no interest. All other deductions will be as per govt. rules, DD, bank guarantee or FDR of nationalized bank only in favour of REGISTRAR UNIVERSITY OF KOTA KOTA., Bank guarantee or FDR of nationalized bank submitted in lieu of Security deposit shall be valid till the 15 months from date of issue of work order. If FDR or bank guarantee of nationalized bank submitted in lieu of Security deposit, then it shall be duly pledged in favour of Registrar university of kota, kota without the requirement of consent of the contractor in case it is evoked due to whatsoever be reason. Successful bidder at time of signing of the contract agreement may submit option for deduction of security deposit from each running bill and final bill @ 10% of the amount of the bill.**

12. The contractor will be responsible for deployment of sufficient man power as per requirement along with supervisor
13. The contractor will be responsible for procurement of all/any materials as per approved quality required for completion of job at any time. Storage space on request, if available, may be provided as per norms of the university. If the storage space is not provided by the university then the contractor will have to arrange the same at his own
14. Payment bill within limit of work order amount shall be submitted for executed works by the contractor there after Engineer in charge after verifying this bill and recording in the MB on the basis of the above bill.
15. All the materials required as per B.O.Q. for the work shall be arranged by the contractor at his own cost and risk.
16. If performance of the agency is not found satisfactory, The job will be terminated with forfeiture of performance guarantee amount.
17. All Work is to be executed as directed by the university , no extra payment on account of lead , lift, transportation etc. will be made by the university, all these shall be included in the rates quoted by the bidder.
18. **If complaints assigned to contractor is not attended with in 24 hrs then university will be free to attend such complaints at the risk and cost of the contractor to restore the water supply without any notice & actual expenditure occurred on it with penalty of Rs.1000.00 ( which will be imposed for each such occurrence) will be recovered from the due payments of the contractor..**
19. Bidder has to follow all covid-19 related guidelines issued by the GOVT. or university time to time at his own cost.
20. **If the successful rate contract holder quotes/reduces its price to render similar goods, works or services at a price lower than the rate contract price to any one in the State at any time during the currency of the rate contract, the rate contract price shall be automatically reduced with effect from the date of reducing or quoting lower price, for all delivery of the subject matter of procurement under that rate contract and the rate contract shall be amended accordingly. If rate contract holding firm does not agree to the reduced price, further transaction with it, shall not be conducted.**
21. H-Schedule में दी गई मात्रा आवश्यकतानुसार घटाई व बढ़ाई जा सकती है एवं भुगतान वास्तविक किये गये कार्यानुसार किया जावेगा।
22. संवेदक को मोटर खराब होने की स्थिति में Extra मोटर रखना होगा। जिससे विश्वविद्यालय में पानी की समस्या नहीं हो (Extra मोटर की व्यवस्था संवेदक को स्वयं को अपने स्तर से करना होगा। जिसका अलग से कोई भुगतान देय नहीं होगा तथा अन्य कार्य Engineer in charge के निर्देशानुसार करना होगा।

Registrar  
University of Kota, kota

Signature of bidder  
With name & Seal

## Annexure -A

### Compliance with the code of integrity and no conflict of interest

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness, and progress of the procurement process.
- (d) Not misuse any information shared between the procuring entity and the Bidders with intent to gain unfair advantage in the procurement process.
- (e) Not indulge in any correction including impairing or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process.
- (f) Not obstruct any investigation or audit of a procurement process.
- (g) Disclose conflict of interest, if any, and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

#### **Conflict of Interest:-**

The Bidder participating in a bidding process must have a conflict of interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligation, or compliance with applicable laws and regulations.

A Bidder may be considered to be in conflict of interest with one or more parties in a bidding process if, including but not limited to;

- a. Have Controlling partners/shareholders in common; or
- b. Receive or have received any direct or indirect subsidy from any of them; or
- c. Have the same legal representative for purpose of the bid; or
- d. Have the relationship with each other, directly or through common third parties, that puts them in a position to have access have to information about or influence on the bid of another Bidder, or influence the decision of the procuring entity the bidding process; or
- e. The Bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one bid will result in the disqualification of all Bids in which the Bidder is involved. However this does not limit the inclusion of the same subcontractor, not otherwise participating as Bidder, in more than one Bid; or
- f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the goods, works or service that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring entity as engineer-in-charge /consultant for the contract.

Place :

Date

Signature of the Bidder with seal

**Declaration by the Bidder regarding qualifications**

In relation to my/our Bid submitted to UOK for procurement of "**Annual Maintenance Contract for Submersible pump installed in Tube wells with various buildings for (one year) at the University of Kota.**" in response to their Notice Inviting Bid No. **36/2025-26**. I/We hereby declare under section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical , financial and managerial resources and competence required by the Biding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specification in the Bidding Document;
3. I/We have are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer , not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directions and officers not have, been convicted of any criminal offence related to my/our professional conducted or the making of false statement or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding;
5. I/We do not have a conflict of interest as specification in the Act, Rules and the bidding document, which material affects fair competition;

Date:

Place:

Signature of bidder with seal

**Grievance Redressal during procurement process**

The designation and the address of the first appellate authority is Hon'ble V.C. UOK, Kota.

The designation and the address of second Appellate Authority is Additional Chief Secretary (Higher Education, Govt. Rajasthan)

**(1) Filing an appeal**

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to first Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a bidder as successful the appeal may be filled only by a bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filled under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the first Appellate Authority, as the case may be.

**(4) Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of Procurement
- (b) Provisions limiting participating of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process ;
- (e) Applicability of the provisions of confidentiality

**(5) Form of appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to first Appellate Authority or Second Appellate Authority , as the case may be, in person or through registered post or authorized representative.

**(6) Fee for Filling Appeal**

- (a) Fee for first appeal shall be two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

- (a) The first Appellate Authority or Second Appellate, as the case may be upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or second Appellate Authority , as the case may be-
  - (i) Hear all the parties to appeal present before him; and
  - (ii) Peruse or inspect documents , relevant records or copies thereof relating to the matter
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Signature of the Bidder with seal

**Additional conditions of contract****1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, that Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quality , the unit price shall prevail and the total price shall be corrected, unless in the opinion in the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) If there is a error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accepted the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Deceleration shall be executed.

**2. Procuring Entity's Right to vary Quantities.**

- (i) At the time of award of contract, the quantity of goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms & conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract.
- (iii) In case of Procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However , the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Service Provider fail to do so, the Procurement Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Service Provider.

**3. Dividing quantities among one than more Bidder at the time of award (In case of procurement of Goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured for the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and visit nature, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature of the Bidder with seal

**ENCLOSED FINANCIAL BID( TO BE PUT IN SEPERATE  
ENVELOPE & SHALL BE SUBSCRIBED AS “FINANCIAL BID”)**



**Ref:- NIB NO:- 36/2025-26**

## **FINANCIAL BID( To be put in separate envelope)**

<b>Name of work:</b>	: “Annual Maintenance Contract for Submersible pump installed in Tube wells with various buildings for (one year) at the University of Kota.”
<b>Tender Amount</b>	: 4.15 Lacs
<b>Tender Fee</b>	: Rs. 500/-
<b>E.M.D.</b>	: Rs. 8300.00/-
<b>Date of tender downloading/ issue from university</b>	: 19/02/2026 to 28/02/2026 up to 05.00 P.M.
<b>Last Date of Deposit of Tender</b>	: 05/03/2026 up to 01.00 P.M.
<b>Date of Opening Technical bid</b>	: 05/03/2026 at 3.00 P.M.
<b>Work Completion Period</b>	: one year

## **BOQ**

S.N.	ITEM	QTY	UNIT	RATE TO BE QUOTED BY THE BIDDER	AMOUNT
1.00	All in all comprehensive repair & maintenance of submersible pumps of various capacity, starter, cables , ropes, discharge pipes except submersible cables installed with various tube wells & under ground water tanks(detailed as per annexure ) in the university campus as &when required . The scope of work includes following.....				
	1.All submersible pumps of various capacity shall be kept in functional condition in all days through out the contract period i.e. one year				
	2.If submersible pumps of various capacity, starter, ropes,discharge pipes installed with various tube wells, under ground water tanks are not repairable then same shall be replaced with of the same specification as originally fixed &university will not pay for it& this scope deemed to be included in the item. These shall be replaced at contractors own cost. If submersible cable requires replacement then it will be paid seperately.				
	3. All type of repair/ Replacement works required to keep submersible pumps of various capacity, starter, ropes,discharge pipes in functional condition are included in the item and no payment will be given by the University. All such expenses will be borne by the Contractor at his own cost. Repairing work of submersible cable included in the item but if it requires replacement then same will be paid seperately.				

S.N.	ITEM	QTY	UNIT	RATE TO BE QUOTED BY THE BIDDER	AMOUNT
	4. Contractor shall arrange at his cost for redressal of complaints at appropriate time regularly as per instructions of Engineer-In charge. A register will be maintained at University office and complaint lodged in register will be assigned to the contractor which must be attended by contractor within 24 hours, The contractor shall attend the University office & comply the instructions and attend complaints regularly even after office hrs i.e. during night if it is required. If complaints assigned to contractor is not attended with in 24 hrs then university will be free to attend such complaints at the risk and cost of the contractor to restore the water supply without any notice & actual expenditure occurred&penalty of Rs.1000.00 will be imposed for each such occurrence and will be recovered from the due payment of the contractor.				
	5. Contractor will have to deploy trained and qualified person for the work as per direction of engineer in charge as &when required even after office hrs i.e. during night				
	6. University shall not be responsible for any kind of accident during execution of work.				
	7. Contractor will be responsible for arrangement of all T&P required for the work.				
	8. Quoted rates shall include all taxes like GST, Income tax, labour cess, any other tax imposed by the govt. time to time. No payment shall be made by the university on this account.				
	9. Entire system will be handed over to the contractor on as is where is basis (whether fixtures/system are in working condition or not) and contractor has to visit all tube wells &under ground water tanks to assess existing condition of the system before quoting rates.				
		12	per month		
				<b>TOTAL</b>	
	<b>Total Amount of Part-A</b>				

### Part -B

S.N.	ITEM	QTY	UNIT	RATE TO BE QUOTED BY THE BIDDER	AMOUNT
1.	Supply & Installation of Submersible Pump Complete ISI Mark				
	(i) 1.5 HP Submersible Pump 3 years warranty	4.0	Nos.		
	(ii) 2 HP Submersible Pump 3 years warranty	4.0	Nos.		
2.	Supply & Installation of Motor Complete ISI Mark, 1 HP Motor	2.0	Nos.		
3.	Supply & Installation of Copper Cable 4mm	750.0	RM.		
4.	Supply & Fixing of Casing Pipe 6" to 8"mm dia	15.0	RM.		
	<b>Total Amount of Part-B</b>			<b>TOTAL</b>	

**Note---Quoted rates shall be in conjunction of enclosed special terms & conditions, agreement and annexure A to E and these will be part of agreement & quoted rates shall be inclusive of GST and other applicable taxes by the Govt. Conditional tenders will not be accepted.**

Total quoted amount in figure Part-A -----

Part-B -----

Total-----

Total quoted amount in words Part-A -----

Part-B -----

Total-----

I/We agree of execute the work as per above quoted rates & amount and enclosed terms & condition & general rules & Directions.

**Signature of Contractor**

**With seal, Name, address & Mob. No.**

**Name of work:- “Annual Maintenance Contract for Submersible pump installed in Tube wells with various buildings for (one year) at the University of Kota.”**

S.No.	Location of Submersible Pumps/Tube well/Under ground water tank	Qty	Remark
1.	Submersible pumps installed in Underground water tank near Jal mandir in front of Kautilya Bhawan	1.00	
2.	Submersible pumps installed in Tube well near Kautilya Bhawan	1.00	
3.	Submersible Pumps installed in Tube well near Exam building	1.00	
4.	Submersible pumps installed in Tube well near Saraswati Bhawan	1.00	
5.	Submersible pumps installed in Tube well near Guest house	1.00	
6.	Submersible pumps installed in Underground water tank in the Premises of VC Residence	1.00	
7.	Submersible Pumps installed in Tube well near Sanskriti Bhawan	1.00	
8.	Submersible Pumps installed in Tube well near Central Library building	1.00	
9.	Submersible pumps installed in Underground water tank in the Premises of Central Library building	1.00	
10.	Submersible Pumps installed in Tube well near Nagarjun Bhawan	1.00	
11.	Submersible Pumps installed in Tube well near Vachaspati Bhawan	1.00	
12.	Submersible pumps installed in Underground water tanks near Vachaspati Bhawan and Arya Bhatt Bhawan	2.00	
13.	Submersible Pumps installed in Tube well near Matri Bhawan (DSW building)	1.00	
14.	Submersible Pumps installed in Tube well near Sant Pipa hostel	1.00	
15.	Submersible pumps installed in Underground water tanks tank in the Premises of sant pipa hostel	3.00	
16.	Submersible pumps installed in Underground water tanks tank in the Premises of DSW Building	1.00	
17.	Sport Complex Submersible pumps Tube well	1.00	
18.	Girls Hostel Submersible pumps Tube well	1.00	
19.	Girls Hostel Submersible pumps installed in Underground water tank	1.00	
20.	Canteen Building Submersible pumps Tube well	1.00	
21.	Sanvidhan Park Submersible pumps Tube well	1.00	
22.	Dhanwantri bhawan (Pharmacy building) Submersible pumps Tube well	2.00	